

**ADMINISTRATIVE PROCEDURE**

**EMERGENCY ACTION PLAN FOR STUDENTS WITH MEDICAL NEEDS**

*For Use Where Applicable (e.g. Classroom, Lunchroom, Out of School Programs)*

<p>Date: _____</p> <p>Student Name: _____</p> <p>Teacher Name: _____ Class: _____ Room #: _____</p> <p>Parent/Guardian Name: _____</p> <p>Telephone #: _____ Emergency #: _____</p> <p>Alternate Contact: _____</p> <p>Name of Doctor: _____</p>	<p>Place student's photo here</p> <p>(to be provided by parent/guardian)</p>
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**MEDICAL DIAGNOSIS**

This student has:  Asthma     Epilepsy     Diabetes

Other: \_\_\_\_\_  
\_\_\_\_\_

**RESTRICTIONS**

(List restrictions for this student, if any)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**POSSIBLE SYMPTOMS**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**MEDICATIONS**

(Note: If expiry date has passed, medication will not be used. An ambulance will be called).

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Note: Medication is kept (where)

**ADMINISTRATIVE PROCEDURE**

**EMERGENCY ACTION PLAN**

Note: Principals must fill out an O.S.B.I.E. Incident Form any time a student receives medical care.

[Empty space for Emergency Action Plan details]

**AUTHORIZATION**

Name of Doctor: \_\_\_\_\_ Signature of Doctor: \_\_\_\_\_

Date: \_\_\_\_\_

Name of Parent/Guardian: \_\_\_\_\_ Signature of Parent/Guardian: \_\_\_\_\_

Date: \_\_\_\_\_

Name of Principal: \_\_\_\_\_ Signature of Principal: \_\_\_\_\_

Date: \_\_\_\_\_

Permission to Post (where applicable)  Yes  No